

The Birch Hotel

— HAYWARDS HEATH —

CONFERENCE AND MEETINGS

Meeting Room Hire Charges

Room	Full Day	Half Day
Courtyard Room	£650.00	£650.00
Sussex Room	£295.00	£220.00
Bridge Room	£280.00	£175.00
Birch Room	£150.00	£125.00
Haywards Room	£150.00	£125.00
Lindfield Room	£100.00	£80.00

As standard we supply note-pads, pens, a stationery box, iced water, cordials and mints.

Discounts can be applied when block booking meetings, please contact to discuss fees.

Stationery and Audio Visual Equipment

Flip chart, pad and pens	£12.00
Extra flip chart pad	£8.50
L.C.D Projector and Screen	£30.00 1-4 hours
	£60.00 4-8 hours

